



APPLICATION FOR ENROLMENT

for International Division

Thank you for your interest in enrolling your child as a student at Sydney Japanese International School. This application form along with the Application Fee is to allow the School to consider offering a place to you for your child to attend the School. Completion of this form does not guarantee a place at the School.

Please carefully read this form and, in particular, the Terms & Conditions of Enrolment and the Fee information. If an offer is made to you, you will be required to agree to and sign the current Conditions of Enrolment in order to accept that offer.

CHECKLIST

- \$220 (AUD) Application Fee (non-refundable).
- If applicant is already at school, a copy of his/her most recent school report.
- If applicant was born or educated overseas, a copy of his/her current passport and visa details.
- Signatures for both parents/guardians along with acceptance of the Privacy Policy.

HOW TO SUBMIT YOUR FORM

Email : registrar@sjis.nsw.edu.au

Post : Enrolment Team, Sydney Japanese International School
112 Booralie Road Terrey Hills NSW 2084

STUDENT INFORMATION

	First Name	Middle Name	Last Name
Student Name	<input type="text"/>		
Date of Birth	<input type="text"/> DD / <input type="text"/> MM / <input type="text"/> YYYY		Gender <input type="text"/> Male / <input type="text"/> Female
Place of Birth	<input type="text"/>		
Nationality Specify all nationalities	<input type="text"/> 1.	<input type="text"/> 2.	<input type="text"/> 3.
<i>Japanese Kanji name if applicable</i>	<input type="text"/> (名前・日本語)		

Home Address: _____
Suburb/City _____ State/Prefecture _____ Post Code _____ Country _____

Language Spoken at home: _____

Residency Status: Australian Citizen Permanent resident Temporary visa holder

If born overseas, date of arrival in Australia _____ / _____ / _____

In which year are you seeking to enrol this student? (Please mark the box)

K Y1 Y2 Y3 Y4 Y5 Y6

Intended Start Date

 Day Month Year

For Kindergarten enrolments only:

Which Division do you request for Primary School, Year 1 onwards? (Please tick)

International (Australian Curriculum) Japanese (Japanese Curriculum) Unsure

Is the student of Aboriginal or Torres Strait Islander Origin?

No Aboriginal Torres Strait Islander

FAMILY DETAILS

	Parent / Carer 1	Parent / Carer 2
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other ()	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other ()
Last Name		
First Name		
Nationality		
Occupation		
Employer (Company)		
Home Number		
Mobile Number		
Office Number		
Email Address		
Home Address		
Does this person speak a language other than English at Home?	<input type="checkbox"/> No, English only <input type="checkbox"/> Yes What are they? _____	<input type="checkbox"/> No, English only <input type="checkbox"/> Yes What are they? _____
Does the student live with this parent?	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes: Court orders?	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes: Court orders?

EMERGENCY CONTACT

Name	Relationship to applying student	Home Number	Mobile Number

Please provide details of any school including day care or preschool where the student has previously been enrolled starting with the most recent. If more space is needed please attach a page marked Previous Schools.

	Name of school (include preschool or day care centres)	Country	From	To	Number of days attended per week	Year Completed	Language of Instruction
1							
2							
3							
Name of current school Principal / Head of School							
Name of Current School							
Email							
Telephone Number							

	Name of Siblings	Male / Female	DOB	Current School	Year / Grade
1					
2					
3					

ADDITIONAL INFORMATION - This section MUST be completed fully.

Does the student have any of the following :

Learning difficulty	<input type="checkbox"/> Yes <input type="checkbox"/> No	Autism / Asperger's	<input type="checkbox"/> Yes <input type="checkbox"/> No
Physical disability	<input type="checkbox"/> Yes <input type="checkbox"/> No	Allergy	<input type="checkbox"/> Yes <input type="checkbox"/> No
Mental health disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No	Asthma	<input type="checkbox"/> Yes <input type="checkbox"/> No
Language disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No	ADD / ADHD / ODD	<input type="checkbox"/> Yes <input type="checkbox"/> No
Behaviour disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No	Intellectual disability	<input type="checkbox"/> Yes <input type="checkbox"/> No
Social / emotional disability	<input type="checkbox"/> Yes <input type="checkbox"/> No	Vision impairment	<input type="checkbox"/> Yes <input type="checkbox"/> No
Hearing impairment	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other (please specify)			

- Does your child take medication for any of the above? Yes No
- Does this condition prevent or restrict your child from participating in any activity? Yes No
- Is there any other physical or cognitive condition or social situation which may affect the education of the student and / or their safety and / or the safety of others at the School? Yes No

If you have answered "yes" to any of the above questions, please give details below:

Please attach health care plan or other reports/plans if appropriate.

APPLICANT'S DECLARATION

We:

- apply to have our child considered for enrolment at Sydney Japanese International School.
- declare that the information provided in this Application to Enrol is, to the best of my knowledge and belief, accurate and complete and that the supporting documentation has not been altered in any way and we agree to keep the School informed of any changes.
- recognise that, should statements in this application later prove to be false or misleading, any decision made as a result of this application may be reversed.
- understand that we will need to agree to the then current Terms and Conditions of Enrolment to accept an offer for a place at the School.
- understand that the Application Fee is non-refundable.

Signature of Parent / Carer 1

Signature of Parent / Carer 2

Print Name

Print Name

PAYMENT METHOD

The Application Form should be lodged with the Registrar and include the application fee \$220.

Payment can be made by any of the following methods.

If you need to request an invoice prior to the payment, please inform us so an invoice can be issued.

1)EFT /

Bank Deposit:

Your payment can be directly deposited into our Commonwealth Bank, Frenchs Forest Branch account.

Account name:	SYDNEY JAPANESE SCHOOL		
BSB No.:	062-295	Account No.:	28019098

Please indicate the student's name as a reference and send a copy of bank confirmation by email to administrator@sjis.nsw.edu.au

2)Cheque:

Cheque should be made payable to **SYDNEY JAPANESE SCHOOL** or **SYDNEY JAPANESE INTERNATIONAL SCHOOL**

3)Credit Card/ EFTPOS:

A surcharge of 1.5 % is payable in addition to the invoiced amount, if the credit card was issued within Australia or 2.0 % if issued outside Australia.

Australian issue (1.5%)

Overseas issue, i.e. Japan (2.0%)

Cardholder's Signature: _____ Date: _____

Type of Card (circle)

Visa / MasterCard

Cardholder Name (as appears on card)

Card Number

Expiry Date

___ / ___ (MM / YY)

4)Cash:

Please pay at the Office.

FEES (April 2019 to March 2020)

Application Fee

\$220.00 (non-refundable)

Enrolment Fee

\$1,000.00 (non-refundable)

Bond

\$1,000.00 (refundable)

Children are called for individual assessments to determine their school readiness before enrolling. Following the assessment, the enrolment fee and refundable school bond are required to be paid. Please note that the bond is returned upon the departure of the child from the School, while the enrolment fee is non-refundable.

Tuition per year for Y1-9 students

\$11,200.00 p.a.

Tuition per year for Kindergarten students

\$10,800.00 p.a.

Fees can be paid quarterly, at least one week prior to term commencement. Fees are reviewed annually and any changes historically take effect from April through to March.

Sibling Discount

The discount is applicable to tuition fees only. The sibling discount for tuition fees will be 10% where there are two children from the same family enrolling in SJIS. For three or more siblings, a 50% discount rate is applied.

Voluntary Building Fund

\$500.00 p.a.

Voluntary Library Fund

\$200.00 p.a.

The Building and Library Funds are voluntary contributions, they are not compulsory. The amounts are only recommended figures. Financial donations are tax deductible. Fees can be paid quarterly with tuition fees.

Other Expenses

Educational expenses such as text books, test fees, excursion/activity fees and some bus fees may be collected with tuition fees.

PTA Membership Fee

\$40.00 per family (compulsory). This fee will be collected by PTA members

WHAT'S NEXT

Once we receive your Application Form and Application Fee we will send you an Acknowledgement Letter as receipt of your application.

If a place for your child is available, we will also send you a Letter of Offer. If you wish to accept a place at Sydney Japanese International School, you will be asked to complete an Acceptance of Enrolment Form and pay an Enrolment Fee to secure the position.

Please note that at any stage in the enrolment process the School may require an interview with the applicant, and / or additional information from the family.

Sydney Japanese International School
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